

AMABWIRIZA AJYANYE NO GUKOSOZA IMYIRONDORO

IBIKENEWE MU GUKOSORA IMYIRONDORO:

1. icyemezo cy'amanota asoza icyiciro cy'amashuri abanza (Gisabirwa ku rubuga rwa NESA).
2. icyemezo cy'amanota asoza icyiciro rusange cy'amashuri yisumbuye.
3. Impamyabumenyi y'icyiciro cya kabiri cy'amashuri yisumbuye.
4. Kopi y'indangamuntu.
5. Inyandiko y'ivuka cg izindi nyandiko z'ingenzi kandi za ngombwa zakwifashishwa mu gukosora imyirondoro.
6. Ibaruwa isobanura neza ubusabe bw'ukenyeye serivise.

NB: Ku basaba serivise zikurikira:

- Guhinduza amazina cyangwa indi myirondoro byabo,
- Kongera izina cyangwa amazina ku myirondoro,
- Gukuramo izina cyangwa amazina mu myirondoro,
- Guhindura amazina y'umubyeyi cyangwa y'ababyeyi bombi,

Ku byangombwa by'amashuri basabwa gutanga imwe mu nyandiko zimuha uburengazira bwo guhindurirwa imyirondoro. Izo nyandiko ni izi zikurikira:

- ❖ Igazeti ya Leta wasohotsemo wemererwa guhindura imyirondoro.
- ❖ Ibaruwa itangwa n'ikigo cy'igihugu gishinzwe indangamuntu (NIDA) igaragaza ko usaba yaba yarigeze guhindura imyirondoro.
- ❖ Imyanzuro y'urukiko itegeka ihinduka ry'imyirondoro cyangwa ihuzwa ry'imyirondoro y'usaba.

Ibikewe byose birakusanywa maze bikoherezwa kuri: [names.corrections before 2021@nesa.gov.rw](mailto:names.corrections@nesa.gov.rw)

ICYITONDERWA:

- ✓ Nyuma yo kugenzura no kwemerwa k'ubusabe bw'usaba serivise, ashobora gusabwa kwishyura amafaranga ibihumbi bitatu (3000Frw) mu kigo cy'imisiro n'amahoro (RRA) hashingiwe ku byangombwa asaba gukosozwa.
- icyemezo cy'amanota asoza icyiciro cy'amashuri abanza: Nta mafaranga yishyurwa.



- **Icyemezo cy'amanota asoza icyiciro rusange cy'amashuri yisumbuye:** Hishyurwa amafaranga ibihumbi bitatu (3000Frw) ibi bireba gusa abarangije icyo cyiciro kuva 2011-2019.
- **Impamyabumenyi y'icyiciro cya kabiri cy'amashuri yisumbuye:** Hishyurwa amafaranga ibihumbi bitatu (3000Frw).

Bikorewe i Kigali kuwa 14/12/2023



GUIDELINES FOR IDENTIFICATION CORRECTION

REQUIREMENTS FOR IDENTIFICATION CORRECTION:

1. P6 Confirmation of Results (it is requested through NESA website).
2. S3 Result slip.
3. S6 certificate for those who completed S6.
4. ID Card Copy.
5. Birth Record/*Act de naissance* or other relevant documents.
6. Explanatory letter describing the service requesting for.

NB: For those who request for:

- Change of their names and/or other identifications,
- Adding one or more names,
- Removing one or more names,
- Changing the names of one or both parents,

Individuals must submit one of the official documents with the authority to change their identification information when updating their academic records. Those documents are:

- ❖ An official gazette that indicates that the client has legally changed his/her identifications.
- ❖ A letter from NIDA indicating that the concerned person has legally changed her/his identifications.
- ❖ Tribunal resolutions that allow her/him to legally change his/her identifications or allowing the corrections of the mismatching names on different documents.

All supporting documents are scanned and sent to: names.corrections.before.2021@nesa.gov.rw

NB:

- ✓ After analyzing the requirements and the acceptance of the dossier, the client is required to pay 3000frw through RRA services. Here fees are paid according to the type of document requested for the rectification.
- P6 Results Confirmation: No fees are paid.
- S3 Results Slip: 3000Frw is applied for those who completed S3 in 2011-2019.
- S6 Documents: payment of 3000Frw

