

REQUIREMENTS FOR ACCREDITATION OF A SCHOOL TO RUN AN ASSOCIATE NURSING PROGRAM

0. Introduction

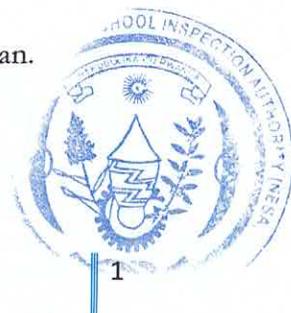
The Associate Nursing Program (ANP) is a professional education program that emphasizes on comprehensively equipping learners with health care knowledge, skills, and attitudes. This program aims to produce well-trained learners for quality nursing care improvement and to demonstrate knowledge and skills required to progress to higher learning education.

Associate Nursing program has two categories of teachers namely (i) teachers for general subjects, and (ii) teachers for nursing and Midwifery subjects.

The following are requirements for Schools with or intending to start an Associate Nursing Program:

1. An application letter requesting accreditation addressed to the Director General of NESA, through the Mayor of the District with Copy to Human Resources for Health Secretariat-MOH. The application letter should come with the following:

- 1° School identification (Name, District, Sector, Cell, Village, Status, school owner, Telephone, email address, etc...).
- 2° the mission and objectives of a school related to Health services.
- 3° List of full-time teachers (General subjects and Professional Nursing subjects), administrative, technical staff, and other personnel to work in the Associate Nursing program with specification of their qualifications.
- 3: Be willing and committed to adopt the current ANP Curriculum and show the capacity to meet the requirements including students accommodation and the capacity to recruit teachers once provisionally accepted .
- 4° A detailed document describing location, land titles, and available infrastructure including those related to the Associate Nursing program (sciences laboratories, classrooms, Smart classroom Simulation Laboratory, Library, Hostels, Dining Hall, Toilets & bathrooms , Offices, recreation facilities).
- 5° Expected number of students to be admitted to the Associate Nursing program according to National classroom standards.
- 6° A Five-Year School Strategic Plan costed and showing sustainability plan.
- 7° Availability of annual action plan.



- 8° A document showing Pedagogical Management of the school/ANP Program.
- 9° Having a hospital or Partnership with a Neighboring Hospital to host students during the clinical placement. Signed Memorandum of Understanding (MoU) with a nearby Hospital.
- 10° A designed layout of the school infrastructure.
- 11° List of available equipment and materials related to Associated Nursing program.

2. Required Infrastructure for Associate Nursing Program

As per article 8 of Official Gazette n° Special of 20/10/2021, a school with Associate Nursing Program, like any other secondary school, shall have:

- 1° at least three (3) classrooms; where a classroom shall not exceed 46 learners;
- 2° an administrative block;
- 3° Teachers' room;
- 4° a well-equipped library with reading space;
- 5° a well-equipped science laboratory namely Physics, Chemistry and Biology;
- 6° a well-equipped simulation laboratory for the Nursing Program students;
- 7° at least two (2) smart classrooms;
- 8° two (2) dormitories (one for boys and one for girls) for boarding school;
- 8° handwashing facilities with consideration of students with disability;
- 9° Play grounds and other sport facilities;
- 10° Student's latrines (boys and girls) and Staff rest rooms;
- 11° Toilets reserved both for male and female students with disability;
- 12° Standardized girls' rooms and sickbay;
- 15° A dining hall, a kitchen with appropriate equipment, and a room for food storage;
- 16° Pathways for people with disabilities.



3. Qualification of Nursing and Midwifery teachers for an Associate Nursing Program

3.1. Number of nursing and Midwifery teachers needed per Subject

Subjects of Nursing	Number of periods	Qualification
Fundamentals of nursing and skills lab	7	Nurse A0 or Above
Ethics and professional code of conduct	1	Nurse or Midwife A0 or Above
Surgical pathology and skills lab	1	Nurse A0 or Above
Medical pathology and skills lab	3	Nurse A0 or Above
Pharmacology and skills lab	3	Nurse A0 or Above
Maternal and child health and skills lab	4	Midwife A0 or Above
Clinical attachment	6	Nurse and Midwife A0 or Above

According to the above table,

Number of teachers to recruit should correspond to the number of periods of subject to teach

- **The Nurse teacher** will have **25 teaching periods per week**. This nurse teacher will be given additional teaching periods **in the simulation laboratory** to complete the **required workload per week**.
- **The Midwife teacher** will have **14 teaching periods per week**. This Midwife teacher will be added periods in **simulation laboratory** to complete the **required workload per week**.
- A **professional nurse/Midwife** will work **permanently in the simulation laboratory** for nursing related skills simulation for students. The nurse/Midwife will be in charge of preparation of simulation cases, hands on skills of nursing care preparation of OSCE (Objective structured clinical examination), and facilitation of students self-directed learning.
- The Dean of studies **qualified in Nursing**.

3.2. Number of nurses and midwives required for Senior 4

Types of professional required per school	Senior 4/school
Head of Nursing Program	1
Nurse Teacher	3
Midwife Teacher	3
Simulation lab Nurse/Midwife	1
Total	8



3.3. Nursing and midwifery teachers profile

Nursing and midwifery teachers must fulfill the following requirements:

A. Nurse teacher:

- 1° Have a bachelor's degree in General Nursing or Nursing education;
- 3° Have experience of 2 years in clinical practice;
- 4° Have an updated license to practice by National Council of Nurses and Midwives.

B. Midwifery teacher:

- 1° Have a bachelor's degree in General Nursing or Nursing education;
- 3° Have experience of 2 years in clinical practice;
- 4° Have an updated license to practice by National Council of Nurses and Midwives.

C. Simulation lab Nurse/Midwife:

- 1° Have a bachelor's degree in General Nursing or, Nursing education, Midwifery;
- 3° Have experience of 2 years in clinical practice;
- 4° Have an updated license to practice by National Council of Nurses and Midwives.

D. Dean of studies in charge of associate nursing program:

- 1° Have a bachelor's degree in General Nursing, Midwifery or Nursing education;
- 2° Have a postgraduate diploma in education;
- 3° Have experience of 4 years in clinical practice;
- 4° Have an updated license to practice by National Council of Nurses and Midwives.

4. List of minimum required Equipment in Simulation Laboratories for Schools with an Associate Nursing Program

SN	ITEM	Required Quantity/ School
1	Adult person model/lower fidelity for general care	3
2	Hospital Beds	6
3	Anatomic forceps	15
4	Baby Natalie	3
5	Basin	10
6	Bed cover (1 pair)	10



SN	ITEM	Required Quantity/ School
7	Bed pan	10
8	Bedsheets	12
9	Blanket	12
10	Body anatomic simulator/lower fidelity	2
11	Body squalor model	3
12	Breastfeeding model	3
13	Breast Examination Model	3
14	Bucket	5
15	CPR Simulator	3
16	Container of saving forceps	10
17	Container for sharp object	30
18	Cup, Goblet	20
19	Digital Thermometer	20
20	Doptone	2
21	Drums (Big Size)	2
22	Drums (Medium Size)	1
23	Drums (Small Size)	2
24	Dust bins	3
25	Enema can with connection tube	2
26	Fetal skulls with Landmark identified	3
27	Fetal baby	3
28	Glasses	7
29	Anatomical board	20
30	Hemostatic forceps	10
31	IM Injection Simulator	2
32	Infant weighing scale	2
33	IV Puncture Simulator	2
34	Kidney basin	15
35	Kocher forceps	15
36	Leopard Maneuvered model	1
37	Mama Natalie	1
38	Mama Natalie-pregnant models	1
39	MAMA U	1
40	Mannequin childbirth simulation low fidelity	2
41	Mercury Thermometer	10
42	Mortar & pestle	10
43	Nail cutter, razor bladder	30
44	Neonatal CPR KIT	2
45	Neonatal mannequin -high fidelity	2



SN	ITEM	Required Quantity/ School
46	New born baby manikin	2
47	Otoscope	5
48	Over table	5
49	Oxygen supplies(tanks, simple face mask)	2
50	patient gown	10
51	pediatric mannequin -high fidelity	1
52	Pediatric mannequin -low fidelity	1
53	Pelvic bone model	1
54	Placenta model	2
55	Povidone iodine	10
56	Powder for fake blood	10
57	Pregnancy calculator	10
58	Pulse Oximeter	5
59	Rectal tube	10
60	Serving forceps	10
61	Sling	5
62	Sphygmomanometer	20
63	Spoons	10
64	Stethoscope adult	3
65	Stethoscope-neonatal	3
66	Stethoscope-pediatric	3
67	Tables	3
68	Tape measure	5
69	Theater Gown	20
70	Tooth brush and tooth paste	5
71	Towel and face cloth	20
72	Boots	5
73	Trolley	2
74	Urinary catheters	5
75	Uterus model	2
76	Videos CD (1 set)	10
77	Weight gauge	1
78	Shelves	2



(Handwritten mark)

5. List of consumables in Simulation Laboratories for Associate Nursing Program

SN	ITEM	Required Quantity/School
1	IV catheter G22 (100pieces)	200
2	IV Catheter G20 (100pieces)	200
3	IV Catheter G18 (100pieces)	200
4	IV Catheter G16 (100pieces)	200
5	Plasters rolls	30
6	Safety box	30
7	Suturing files	30
8	Sterile gloves /packet	30
9	Non sterile gloves /packet	30
10	Gauze rolls	30
11	Medication ampoule	30
12	Medication vials	30
13	Needles (12 pcs) + Syringe 100UI	30
14	Distilled water 2 boxes	2
15	Absorbent Dressing	30
16	Bandages	30
17	Protective Gloves	30
18	Cotton cloth	30
19	IM (intramuscular) needles	30
20	ID needles 21G	30
21	Lotion 150ml	500
22	Creams for skin protection	30
23	Lubricant	30
24	Sub-Cutaneous needles/Kg	200
25	Diapers/81 pieces	81
26	Adhesive plaster	30
27	Alcohol-based disinfectant	30
28	Mask	1000



Note That:

1° After the submission of the required documents, the National Examination and School Inspection Authority (NESA) through Basic Education and TVET Quality Assurance Department in collaboration with Human Resource for Health Secretariat (HRHS) shall conduct a physical verification and produce a report for decision making.

2° All new accreditation requests must be submitted to NESA at least a year before the start of the new school year.

3° A new school shall only be allowed to admit learners upon issuance of a Provisional Accreditation Certificate.

4° All requests regarding accreditation have to be submitted to NESA through the following e-mail: accreditation@nesa.gov.rw with a copy to info@moh.gov.rw and info@mineduc.gov.rw.

Approved by:



Dr. Bernard Bahati

Director General -NESA